

RECORD OF PROCEEDINGS

HELD

September 12, 2019

The Board of Education of the Washington County Joint Vocational School District met for the Regular meeting on September 12, 2019 at 6:00 p.m. in the Foor Technology Center.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Absent;
Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;

The Pledge of Allegiance was recited and Mr. Crone gave the opening prayer.

Introduction of Guests – Tony Huffman, Kaye Spiker, and Mike Elliott.

Treasurer's Report and Business

- a. Finance Committee – October 10, 2019 @ 5 pm

Resolution #58-19

Moved by Mr. Lauer and seconded by Mr. Arnold to approve the following consent agenda items:

- a. Waive the reading and approve the minutes of the regular meeting of August 8, 2019.
- b. Approve the Financial Report by fund/special cost center, check register, bank reconciliation, and record of cash and investments for the month of August 2019.
- c. Approve Final Appropriations for 2019-2020. (See below)
- d. Amend Revenue and Appropriations. (See below)

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Absent;
Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;
President West declared the resolution adopted.

WASHINGTON COUNTY CAREER CENTER FY20 PERMANENT APPROPRIATIONS	
Fund	Permanent Appropriation
001 General Fund	\$ 6,616,002.00
001-9992 Cap. & Maint. Set aside	81,500.00
TOTAL	6,697,502.00
Special Revenue Funds	
007 Staff Service Fund	2,500.00
019-919F Foundtions - Outdoor Training	55,000.00
019-919J JobsOHio	259,877.00
499-916D Ohio Adult Diploma Grant	40,000.00
499-919J Regional Job Training Grant	75,767.50
501-9020 ASPIRE Grant (FY20)	53,900.00
524-919S Secondary Carl Perkins (FY19)	13,681.09
524-920S Secondary Carl Perkins (FY20)	111,125.28
524-920A Adult Perkins (FY20)	143,528.12
599-918P ARC POWER Grant (FY18)	73,428.06
599-918R Rural Education Program (FY18)	343.81
599-919R Rural Education Program (FY19)	7,067.00
599-920R Rural Education Program (FY20)	55,425.00
TOTAL	891,642.86
Capital Projects Funds	
003 Permanent Improvement	300,000.00
TOTAL	300,000.00
Enterprise	
006 Lunchroom	211,816.00
009 Uniform Supply	46,430.00
011 Rotary - Customer Service	72,400.00
012 Adult Education	2,546,202.00
TOTAL	2,876,848.00
Fiduciary	
007-9001 Scholarship Fund	6,531.00
007-9002 Scholarship Fund/MOVMC	6,301.00
007-9003 Marietta Community Foundation	2,750.00
022 Pell Grants	400,000.00
022-9001 Unclaimed Funds	-
200 Student Activity Fund (Memo Only)	71,186.01
TOTAL	486,768.01
GRAND TOTAL	\$ 11,252,760.87
<i>Board Resolution 58-19 September 12, 2019</i>	

**WASHINGTON COUNTY CAREER CENTER
 FY 20 CERTIFICATE/APPROPRIATIONS**

	Official CERT 7/1/2019	AMEND CERT 9/12/2019	TOTAL AMENDED CERTIFICATE	TEMP Approp 7/1/2019	Permanent Approp 9/13/2018	TOTAL FINAL APPROPRIATIONS
General Fund	12,530,230.22		12,530,230.22	6,647,132.00	50,370.00	6,697,502.00
Special Revenue Funds						
007 Staff Service Fund	17,469.78		17,469.78	1,000.00	1,500.00	2,500.00
019-919F - Foundation Fund - Outdoor	55,000.00		55,000.00	55,000.00		55,000.00
019-919J - JobsOhio	259,877.00		259,877.00	259,877.00		259,877.00
451-9019 Ohio K-12 Connectivity Grant	1,800.00		1,800.00	0.00		0.00
499-916D Adult Diploma	40,357.76		40,357.76	40,000.00		40,000.00
499-919J Regional Job Training Grant	75,767.50		75,767.50	75,767.50		75,767.50
501-9019 ASPIRE Grant	(6,273.49)		0.00	0.00		0.00
501-9020 ASPIRE Grant	53,900.00		53,900.00	53,900.00		53,900.00
524-919A Carl Perkins - Adult (FY19)	(8,220.26)		0.00	0.00		0.00
524-919S Carl Perkins - Secondary (FY19)	3,466.11		13,681.09	13,681.09		13,681.09
524-920A Carl Perkins - Adult (FY20)	111,125.28		111,125.28	111,125.28		111,125.28
524-920S Carl Perkins - Secondary (FY20)	143,528.12		143,528.12	143,528.12		143,528.12
599 ARC - Power IGNAO Grant	73,428.06		73,428.06	73,428.06		73,428.06
599-918R Rural Education Achievement	343.81		343.81	343.81		343.81
599-919R Rural Education Achievement	7,067.00		7,067.00	7,067.00		7,067.00
599-920R Rural Education Achievement	0.00		55,425.00	0.00		55,425.00
Total	828,636.67	0.00	908,770.40	834,717.86	1,500.00	891,642.86
Capital Projects Funds						
003 Permanent Improvement Fund	408,344.54		408,344.54	200,000.00	100,000.00	300,000.00
Total	408,344.54	0.00	408,344.54	200,000.00	100,000.00	300,000.00
Enterprise						
006 Lunchroom Fund	341,919.25		341,919.25	211,816.00		211,816.00
009 Uniform Supply Fund	107,914.98		107,914.98	44,465.00	1,965.00	46,430.00
011 Rotary-Customer Service	162,304.01		162,304.01	72,400.00		72,400.00
012 Adult Education Fund	3,728,381.15	27,321.00	3,755,702.15	2,536,202.00	10,000.00	2,546,202.00
Total	4,340,519.39	27,321.00	4,367,840.39	2,864,883.00	11,965.00	2,876,848.00
Internal Service						
			0.00			0.00
Fiduciary						
007-9001 Scholarship Fund	6,531.72		6,531.72	6,531.00		6,531.00
007-9002 Mid Ohio Valley Council Scholars	6,301.12		6,301.12	6,301.00		6,301.00
007-9003 Marietta Foundation Fund	2,780.00		2,780.00	2,000.00	750.00	2,750.00
022 Pell Grants	400,000.00		400,000.00	400,000.00		400,000.00
022 Unclaimed Funds	583.40		583.40	0.00		0.00
200 Student Activity Fund	98,114.56		98,114.56	62,462.62	8,723.39	71,186.01
Total	514,310.80	0.00	514,310.80	477,294.62	9,473.39	486,768.01
TOTAL	18,622,041.62	27,321.00	18,729,496.35	11,024,027.48	173,308.39	11,252,760.87

- Superintendent's Report and Business
- a. First Day of School
 - b. Release of State Report Card

Resolution #59-19

Moved by Mr. Lauer seconded by Mr. Arnold to adopt the consent agenda items:

- a. Accept the following donations:
 - 1. Don Wood Ford Lincoln Inc, 2065 E. State Street, Athens, OH 45701 donated a 2013 Ford Focus for the Secondary Auto Mechanics Program to use for training purposes.
 - 2. Tiffany Hesson, 1397 Weppler Road, Lowell, OH donated various medical equipment to the Medical College Prep/Patient Health Care Programs to use for training purposes.
 - 3. DuPont, 8480 DuPont Road, Building 145 Second Floor, Washington, WV donated transmitters and control valves valued at \$500.00 to the Outdoor Training Facility.
- b. Employ the following substitute teacher for 2019-2020: Jane Adkins at a rate of \$100.00/day.
- c. Employ the following part-time Adult Technical Training non-instructor for the year ending June 30, 2020:

<u>Name</u>	<u>Area</u>	<u>Rate/Hr.</u>	<u>Effective</u>
Gene Bartlett	CDL Support/Technician	\$21.75	September 23, 2019
Bradford Boyer	CDL Support/Technician	\$22.50	September 23, 2019
Steven Burnfield	CDL Support/Technician	\$22.50	September 23, 2019
Dana Johnson	Chemical Tech. Support	\$24.00	September 16, 2019
Coy Rosenlieb	Chemical Tech. Support	\$24.00	September 16, 2019
Brian Wise	CDL Support/Technician	\$20.25	September 23, 2019

- d. Employ the following part-time Adult Technical Training instructor for the year ending June 30, 2020:

Mendy Barth	Medical Assistant	\$24.00	September 23, 2019
Mendy Barth	Medical Billing Specialist	\$24.00	September 23, 2019
*Gene Bartlett	CDL	\$29.00	September 23, 2019
*Bradford Boyer	Industrial Maintenance Mechanic	\$30.00	September 23, 2019
*Bradford Boyer	Welding	\$30.00	September 23, 2019
*Steven Burnfield	CDL	\$30.00	September 23, 2019
**Erica Chidester	Medical Assistant	\$22.40	September 23, 2019
Ashley Hardesty	Aspire	\$20.80	July 31, 2019
Steve McLain	DIT	\$43.00	September 16, 2019
Steve McLain	Industrial Maintenance Mechanic	\$29.00	September 16, 2019
Steve McLain	Instrumentation & Electricity	\$29.00	September 16, 2019
*Brandon Nash	Business Office Skills Specialist	\$23.00	September 23, 2019
*Brandon Nash	COST	\$26.00	September 23, 2019

*Brandon Nash	Information Tech Professional	\$23.00	September 23, 2019
*Amber Peck	Business Office Skills Specialist	\$26.00	September 23, 2019
*Amber Peck	COST	\$29.00	September 23, 2019
*Lisa Pinkerton	Medical Assistant	\$22.40	September 23, 2019
*Lisa Pinkerton	Medical Billing Specialist	\$22.40	September 23, 2019
*Lisa Pinkerton	Surgical Technologist	\$22.40	September 23, 2019
*Vickie Post	Medical Assistant	\$24.80	September 23, 2019
*Vickie Post	Medical Billing Specialist	\$24.80	September 23, 2019
Esther Salem	Computers	\$25.00	August 12, 2019
Esther Salem	COST	\$28.00	August 12, 2019
Esther Salem	Information Tech Professional	\$25.00	August 12, 2019
*John Tansey	Chemical Operator	\$30.00	September 23, 2019
*John Tansey	Chemical Technician	\$30.00	September 23, 2019
*John Tansey	DIT	\$44.00	September 23, 2019
*Brian Wise	CDL	\$27.00	September 23, 2019

(*)-Amended from the original contract amount approved per Board Resolution #48-19.

(**)-Pending BCI & FBI background checks.

- e. Approved the following supplemental contract for 2019-2020:

Rio Grande:		
Phyllis Boyd	First Year	\$3,000

- f. Employ **Lauren Copen** as the Resident Educator Mentor \$3,000 for school year 2019-2020, to be paid in June 2020, per Section 11.12 of negotiated agreement.
1. Phyllis Boyd – 1st Year
 2. Kimberly Miller – 2nd Year
 3. Paul Westbrook – 2nd Year
- g. Employ **Ken Gebhart** as the Resident Educator Coach \$500 for school year 2019-2020, to be paid in June 2020, per Section 11.12 of negotiated agreement.
1. Daniel Dailey – 3rd Year
- h. Employ Lloyd D. Dennis, M.D. as consulting physician for the 2019-20 school year. He is to be paid the sum of \$1.00 for his services.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Absent;
 Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;
 President West declared the resolution adopted.

Resolution #60-19 – Approve Board Policy

Moved by Mr. Lang and seconded by Mr. Lauer to adopt the following resolution:

BE IT RESOLVED, The Board approves the following policy changes (new, revised) as set forth below:

Policy Number	Policy Name	Change
4433	Vacation	Revised

All nonteaching personnel employed twelve (12) month will receive vacation with pay as follows:

Less than 5 years of service – 10 working days per year - earn 0.83 days per month (5 or more years will follow current Policy).

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Absent;
Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;
President West declared the resolution adopted.

Resolution #61-19 – Employ Industrial/Customized Training Manager

Moved by Mr. Lauer and seconded by Mr. Arnold to adopt the following resolution:

Employ: **Curtis Copen**
Industrial/Customized Training Manager
1 year
Beginning: September 16, 2019
Salary Step: Class III, Step 4 (7 ½ hours/day) - (260 days a year) at \$58,717.13
(pro-rated salary for 206 days) – 19 pays for the remainder of the 2019-2020 school year.

BE IT FURTHER RESOLVED, That under the provisions of ORC 3319.01, such Employer shall be directed and signed.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Absent;
Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;
President West declared the resolution adopted.

Resolution #62-19 – Employ Medical Programs Manager

Moved by Mr. Lang and seconded by Mr. Lauer to adopt the following resolution:

Employ: **Erica Chidester**
Medical Programs Manager
1 year
Beginning: October 21, 2019
Salary Step: Class III, Step 4 (7 ½ hours/day) - (260 days a year) at \$51,591.27
(pro-rated salary for 181 days) – 16 pays for the remainder of the 2019-2020 school year.

Note: Pending receipt of BCI & FBI background check with no records.

BE IT FURTHER RESOLVED, That under the provisions of ORC 3319.01, such Employer shall be directed and signed.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Aye; Mr. Booth, Absent;
Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;
President West declared the resolution adopted.

ADJOURNMENT

Moved by Mr. Arnold and seconded by Mrs. Adams Hall to adjourn.

Roll Call: Ms. Adams Hall, Aye; Mr. Arnold, Ayes; Mr. Booth, Absent;
Mr. Lang, Aye; Mr. Lauer, Aye; Mrs. West, Aye;
President West declared the meeting adjourned at 6:29 p.m.

President

Treasurer